Commonwealth of Virginia
Department of Professional and Occupational Regulation
Post Office Box 11066
Richmond, Virginia 23230-1066
(804) 367-8526
www.dpor.virginia.gov



Virginia Real Estate Board PRE-LICENSE EDUCATION INSTRUCTOR CERTIFICATION APPLICATION Fee \$190.00

A check or money order payable to the <u>TREASURER OF VIRGINIA</u>, *or* a completed credit card insert must be mailed with your application package. APPLICATION FEES ARE NOT REFUNDABLE.

1.	Name									
		First		Middl	le		Last		Generation (SR, JR, III, etc.)	
2.	Social Security N	Number Σ]_				(517, 517, 111, 616.)	
3.	Date of Birth									
4.	Home Address									
	City, State, Zip (Code		_						
5.	Mailing Address			_						
	City, State, Zip (Code								
6.	E-mail Address	nail Address								
7.	Telephone & Facsimile Numbers ()					- () -			() -	
0	Telephone & Facsimile Numbers () - Telephone Facsimile								Beeper/Cellular	
8.	Please list all current Virginia Real									
	License N	lumber		Туре			Status	Expir	ation Date	
	_									
9.	Please list all expired Virginia Real Estate Board Licenses you have held.									
	License Number		Туре			Status		Expiration Date		
	-									
	-									
10.	Havo you hold a roal ostato licor			any other jurie	diction')				
10.	Have you held a real estate license in any other jurisdiction? No □									
	Yes If yes, complete the following table. You must submit an original Certification of Licensure/Letter of									
	Good Standing, dated within the last 60 days, from each jurisdiction in which you are/were licensed.									
			_		License, Certification or					
			State		Registration Number		Expiration Date			
	-									
	L									
FICE	DATE	FEI		CLASS OF FEE			LICENSE NUMBER		ISSUE DATE	
SE NLY					0	2				

11.	Have you ever been subject to a disciplinary action imposed by <u>any</u> (including Virginia) local, state or nationa regulatory body?									
	No Yes If yes, please provide a certified copy of the final order, decree or case decision by a court or regulator agency with lawful authority to issue such order, decree or case decision.									
12.										
	Option 1. A baccalaureate degree, a Virginia real estate broker's license and two consecutive years of discipline-free active real estate experience immediately prior to application. Please attach a college transcript verifying your degree and provide your employment history for the last five years in the table below.									
	Option 2. An active Virginia real estate broker's license and five consecutive years of discipline-free active real estate experience immediately prior to application. Please provide your employment history for the last five years in the table below.									
	 □ Option 3. Qualified experts in a specific field of real estate who will teach only in the area of their exp You must have at least three years of active experience in your area of expertise. Please attach proyour expertise including, but not limited to, educational transcripts, professional certificates letters of reference. Field of Expertise: □ Appraisal □ Brokerage □ Finance □ Law □ Principles and Practices of Real Estate 									
	Employment History Dates of Employment									
	Name & Address of Employer Start End Specific Nature of Employment									
	(MMM-YY) (MMM-YY)									
13.	I, the undersigned, certify that the foregoing statements and answers are true, and I have not suppressed any information that might affect the Board's decision to approve this application. I will notify the Department if I am subject to any disciplinary action prior to approval of this application. I also certify that I understand, and have complied with, all the laws of Virginia related to Real Estate under the provisions of Title 54.1, Chapter 21 of the <i>Code of Virginia</i> and the <i>Real Estate Board Regulations</i> .									
	Signature Date									

Σ State law requires every applicant for a license, certificate, registration or other authorization to engage in a business, trade, profession or occupation issued by the Commonwealth to provide a social security number or a control number issued by the Virginia Department of Motor Vehicles.